

FLOOR READY

Pre-ticketing

Vendors are responsible to review their purchase order to verify if pre-ticketing is required. If the PO is marked incorrectly for pre-ticketing, please reach out to your buyer to have the order updated. It is the vendor's responsibility to ensure that changes are made to the PO accordingly. Chargebacks will be issued for non-compliance with pre-ticketing.

Tickets and standard shipping are available at no cost to the vendor through Fineline Technologies Inc, our 3rd party ticketing provider. In the event that additional or expedited tickets are needed due to a vendor error, they may be reordered at the vendor's expense by contacting FineLine directly. Burlington Stores only accept ticket made by FineLine.

We require that vendors attach tickets to their merchandise prior to shipment. Ticket "seeding" (putting tickets in the box without attaching them) is an unacceptable practice. Non-compliance of these pre-ticketing requirements will result in chargebacks.

After the purchase order has been approved, ticket information will be transmitted to FineLine, and vendors will be notified via email when their tickets are available for order. It is important for vendors to check for any PO changes prior to ordering tickets. Once ordered, tickets will ship within 48 hours.

To order FineLine tickets, please log into <https://www.finelineglobal.com/FastTrak>. If you do not have a login, please contact 1-800-500-8687 with your Burlington vendor and ISA numbers.

For questions regarding ordering tickets, please contact:

FineLine Technologies

US Support: support@finelinetech.com 1-800-500-8687

Locations: Atlanta, GA

HK Support: support@finelinetech.com.hk 852-2156-9788

Locations: Canada, Hong Kong, Shenzhen, China

For all other questions please contact:

Vendor.Relations@burlington.com

609-387-7800 x73318



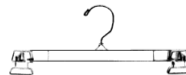





Ticket Attachments

Vendors are responsible for supplying their own ticket attachments. Burlington Stores requests that vendors use the standard 2" clear swift tag or 5" clear loop lock when attaching price tickets to their merchandise.

Hangers

- All goods must be shipped on a Burlington Stores approved hanger.
- It is acceptable to re-use quality hangers that meet Burlington Stores standards.
- Do not deface the hangers in any way such as affixing your logo or any other items.

BURLINGTON STORES APPROVED HANGER CHART

Department	Hanger Description	Color	VICS Model #	Hanger Style
Children and Youth tops, dresses Children and Youth coats and outerwear	12" Top Hanger	Black	498	
Ladies' and Men's tops, dresses Ladies' and Men's plus size tops	17" Top Hanger 19" Top Hanger	Black	484 479	
Children and Youth bottoms	10" Bottom Hanger	Black	6010	
Ladies' and Men's bottoms Ladies' and Men's plus size bottoms	12" Bottom Hanger 14" Bottom Hanger	Black	6012 6014	
Ladies' Intimate Apparel	Bra and panty Hanger	Clear	2403	
Infant and Toddler	10" Frame Hanger 12" Frame Hanger	White	951 959	
Men's outerwear and Ladies' coats Plus-size Ladies' coats and big & tall Men's outerwear	17" Hanger, 5.25" hook 19" Hanger, 5.25" hook	Black	3937 3969	
Uniplast Model #'s				
Men's Suits	19" Broad Shoulder Euro Suit	Black	611	

If your merchandise type is not listed in the above chart, please use the hanger that best displays the garment.

Hanger Suppliers

Burlington Stores has nominated preferred hanger suppliers, offering our vendors hangers at competitive prices. Please note, Burlington Stores does not require their vendors to use one of the preferred suppliers, but rather suggests these suppliers as an option.

Burlington Stores' preferred hanger suppliers include:

- Capco Wai Shing, LLC (CWS): <http://www.cwshanger.com> 212-268-1976
- Uniplast Industries: <http://www.uniplastindustries.com>

Size-markers

Currently, size-markers only apply to ladies' sportswear, ladies' coats, men's apparel, and men's outerwear. Burlington Stores' preferred size-marker supplier is Capco Wai Shing, LLC. (CWS): <http://www.cwshanger.com>

- Please see CWS Hangers' T2 Size Ring order form for color and size correlation.
 - [Ladies' and Men's Size Marker Order Form](#)
 - [Men's Suits Size Marker Order Form](#)
- All completed order forms are to be emailed to bcsc@cwshanger.com

Scarf Rings

Vendors shipping scarves are asked to display each individual scarf on a 3" clear plastic scarf ring.

Burlington Stores' suggested scarf ring supplier includes:

- National Hanger Company (NAHANCO): <http://www.nahanco.com/>

Please refer to Burlington's [pre-ticketing guides](#) for ticket placement